

## **Closed-Ended Questions**

Closed-ended questions restrict the user to a pre-defined choice of answers.

Available closed-ended question types:

- Single Choice selection
- Multi Choice selection

## **Open-Ended Questions**

Open-ended questions allow users to enter a flexible response without the restrictions of other types such as choice questions.

Available open-ended question types:

- Numerical
- Multi-line text

## **Question Property Options**

Property	Description
Question	Name of the question
Description	Detail defining the question
ld	Used to identify question from an external source
Order	Used to control the order in which questions appear. Smaller value appear before larger ones.
Weighting	The relative importance of the question in the overall survey
Allow Attachments	Allows the user to include attachments with their answer

Allow Notes Property	Allows the user to include notes with their answer Description
Allow Multiple	Allows the user to select multiple answers for a question (only
Selection	applicable for Choice Questions)
Allow Whole Numbers	Restricts the user to enter whole numbers (only applicable for Number Questions)
Mandatory	Allows question to be marked mandatory and survey cannot be completed without the question being answered
Categories	Can be used to group results in reporting
Library	Questions that form part of a library