

Finding and filtering information

Last Modified on 07/07/2026 4:21 pm AEST

Dashboard filters

Nova dashboards include a general filter that slices information across multiple components at once - hero counters, reports, charts and data tables. Filters can be grouped and made sticky, and support date-range filtering so you can focus on a specific period.

[*SCREENSHOT: A dashboard filter panel applied across several components*]

Working with reports

When viewing a report in Nova you can tailor the layout on the fly:

- Sort or unsort a single column, or unsort all columns.
- Pin (freeze) a column so it stays visible while you scroll.
- Move columns and change their order.
- Deselect columns you do not need to see.
- Expand a report to **Full View** to see wide reports without scrolling sideways.