Creating an Al agent

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Follow these steps to create and configure a new ReadiAl Agent. You'll set up the agent's name, avatar, purpose, and behavior, including whether it starts conversations automatically and how it responds to users. Once configured, you can assign tools and control where the agent appears in the platform.

Create a ReadiAl Agent

ReadiAl agent builder	← Back to the Agent list	Administration = 🔺 😗 🗭 🔁 😅	
pent +	Describe and instruct Provide the most accurate information to achieve a crecise result from the Al Agent.	✓ Agent Testing ✓	1. Navigate to the Administration
NFIGURATION			area from the Application Menu.
있 Teols 전 Sub Agents (Agen @ Agent VuSbity	Unique name *		2. In the left-hand navigation panel,
	Description *		expand the AI Agents section.
	Agent starts conversation ③ Instructions *	Say hi to the AI Once the agent is ready, you can test how it responds to messages	3. Click Agents to open the agent list.
			4. Click the New Agent button to oper
		Type a message	the Agent Builder screen.
		Generated by Al. Please verify for accuracy. Token usage: 0	

Configure the Agent

- 1. Select an Avatar: Click the avatar icon to choose an image that will visually represent the agent.
- 2. Enter a Name: Provide a unique name for your ReadiAl Agent.
- 3. Enter a Description: Describe the purpose or function of the agent.
- 4. Agent Starts Conversation:
 - 1. Tick this checkbox if the agent should initiate the conversation automatically.
 - 2. Leave it unticked if the agent should wait for the user to initiate the conversation.
- 5. Enter Instructions
 - 1. Provide structured guidance on how the agent should behave and respond.
 - 2. See Agent Instruction Guide and Template for a how to write good instructions and a template.
- 6. Click Save

You agent is now setup!

Next it's time to add Tools and set Agent Visibility.