

Configuring a button to start a Process

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To start a Processes users would typically click on a button that is configured to start a certain process. You can configure a button on a page or form page to launch a Process.

1. Go to the page or form page.
2. Drag a button on to the page where you want the button to appear.
3. Click on the button to display its properties.
4. Give the button a label in the Text field. For example “New Request”.
5. Scroll down to the **Actions** section and from **Action type** choose **Launch process** option.
6. Under Launch process drop down list select the process name.
7. Save your page or form.

The screenshot displays a user interface for configuring a button. On the left, a form page is shown with a grid of blue and white squares. A green button labeled "New Request" is placed on the grid. Below the grid, there is a small icon of a pencil and three dots. On the right, a configuration panel is open, showing various settings for the button. At the top of the panel are three buttons: "Discard" (orange), "Preview" (green), and "Save" (green). The panel is divided into sections: "Style" with a "Primary" dropdown, "Size" with a "Standard" dropdown, "Layout" with a "Width" dropdown set to "Compact", "Behaviour" with a "Visibility logic" dropdown set to "None", "Actions" with an "Action type" dropdown set to "Launch process" and a "Launch process" dropdown set to "Employee Onboa..." (with a search icon and a delete icon), and "Binding". At the bottom of the panel is a red button labeled "Delete button" with a trash icon. A dark grey bar at the very bottom of the interface contains the text "Button configuration to start a Process".

Discard Preview Save

Style

Primary

Size

Standard

Layout

Width

Compact

Behaviour

Visibility logic

None

Actions

Action type

Launch process

Launch process

Employee Onboa... X

Delete button

Button configuration to start a Process