

# Product Training

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ReadiNow Academy Login

## Training Access

**ReadiNow Academy Access:** Access to the training videos in the ReadiNow Academy is available to all ReadiNow Designated Administrators. To request access, please submit a ticket via the ReadiNow service desk <https://servicedesk.readinow.com/sp/#/servicedesk>

**Training Tenant Access & Group Q&A:** Access to a personal training tenant is required to complete course exercises. This is a paid services and to request access contact your ReadiNow account manager.

## Overview

ReadiNow offers a structured online training program designed to empower users with the knowledge and skills to effectively administer and configure the ReadiNow platform. The program is split into two levels:

| Training Level    | Description   | Target Audience   | Prerequisites   |
|-------------------|---|---|---|
| Core Training     | An online course providing step-by-step guidance through ReadiNow's foundational features                                     | New System Administrators, Business Analysts                    | Intermediate Microsoft Office skills, cloud software experience, business context |
| Advanced Training | A deeper exploration of advanced ReadiNow features including workflows, APIs, deployments, and advanced configuration topics. | Experienced Administrators, Configuration Specialists, Partners | Completion of the Core Training   |

## Training Program Path

ReadiNow offers a structured online training program designed to empower users with the knowledge and skills to effectively administer and configure the ReadiNow platform. The program is split into two levels:

*\*Expert Support* - Group Q&A sessions are conducted remotely by a ReadNow Professional Services Consultant and follow a scheduled format. Sessions may include participants from multiple clients. To attend, please submit a ticket via the ReadNow Service Desk to secure the next available session.

*\*Training Environment* - Paid Training includes access to your own dedicated online training tenant for you to complete the training lessons for a period of 3 months from date of acceptance. Note: This tenant does not fall under SLA's defined in the agreement

## Training Access

**Training Course Access:** <https://readinow.howtoo.co/login.html>

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<https://servicedesk.readinow.com/sp/#/servicedesk>

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